

Class Project Grant Application

Spring 2017

DUE: April 28, 2017 at 4pm to Mandeville Center 216

The Class Project Grant was developed to support UC San Diego Visual Arts undergraduates to carry out class projects. This grant is open to all current UC San Diego Visual Arts majors or minors to be used towards completing a project in a Visual Arts or Interdisciplinary Computing and the Arts (ICAM) course. There is a maximum award of \$250.00 per project. Funding must be used towards future purchases. Funds for the accepted projects will be administered on a reimbursement basis through the Financial Coordinator of the Department of Visual Arts.

Student Name: _____ PID: _____
Major: _____ Minor: _____ Email: _____@ucsd.edu
Expected Quarter of Graduation (ie FA14): _____ Phone #: _____
Course #: _____ Course Title: _____ Instructor: _____
Project Title: _____



Application Requirements:

One **hard copy** of this application page must be submitted in person to Mandeville Center 216 by the deadline above. All applications must be typed, have documentation and supplemental materials attached, and be submitted by the application deadline. Incomplete or late applications will not be accepted. The following items are required for submission:

1. **Proposal:** Each applicant will submit a detailed 1 page proposal defining their project carefully. This includes stating the purpose of the project, the process by which you plan to complete the project, the supplies needed, how they will be utilized, and your goal for the outcome or final project/piece.
2. **Budget:** Grant funds might be used to support a wide variety of specific project needs including supplies, expendable equipment, equipment rentals, Xeroxing, printing/graphics, short or long distance travel, film, lab supplies, dark room time, etc. An itemized budget will be required to outline exactly how the funding would be spent, if awarded. Your budget should include copies of receipts or a copy of the items from an online source that indicates the price.
3. **Faculty Letter of Support:** Each applicant will need to provide a letter from a faculty member indicating their support of the proposed project.
4. **Supplemental Materials:** If applicable, supportive materials (such as slides, sketches, scripts, etc) should be included to support each application.
5. **Course Syllabus**

Applicant Signature **Date**