The Department of Visual Arts received a grant from the Russell Foundation to be used in support of approved student projects. The annual sum will be determined by the amount of income generated from the endowment. Grants will be awarded to both graduate and undergraduate students in the areas of studio, art history, art criticism, art theory, and/or art practice. Distribution of the annual amounts awarded will be determined by the Russell Foundation grant committee each year.

Russell Foundation Grants are awarded by the Foundation once a year at the end of Fall Quarter. Funds awarded must be spent by the end of registration time for students who will be graduating. The annual sum will be divided between the graduate program (MFA and PhD), and the undergraduate program for Visual Arts majors, including at least one undergraduate award in art history or art criticism/theory and the other in studio art. The maximum award for a graduate student is $1,500 and the maximum award for an undergraduate student is $500.

The purpose of the grant is to further the applicant's study or practice of art, but will not include the payment of fees or tuition. Each applicant will submit a detailed proposal for the use of the money, as well as a budget outlining exactly how the money would be spent. Supplemental material (slides, sketches, tapes, etc.) must be included to support each application. All applications must be typed. A letter from a faculty member supporting the proposed project must be included with each undergraduate application only (graduate students do not need a letter). Late applications will not be accepted.

Art history applicants must define their projects carefully, state the goals and the means to realize them, show feasibility, and demonstrate that travel to a particular destination is necessary to access specific resources which cannot be obtained closer at hand. All Undergraduates confer with a faculty member in the formulation of the proposal and enrollment in a 199 special studies course is necessary since the faculty member signing the proposal will also supervise the 199 course.

Grant funds might be used to support a wide variety of specific project needs including supplies, expendable equipment, xeroxing, printing/graphics, short or long distance travel, film, lab supplies, dark room time, etc. Projects will be judged by the Visual Arts faculty for the Russell Foundation on the basis of promise, feasibility, and quality of the proposals.

Visual Arts students are eligible for only one grant during their student careers. Undergraduates must be advanced standing students, having completed 90 quarter units, and must maintain an academic grade point average of at least 3.0 in the Visual Arts major. All graduate students are eligible. In the case of projects which last longer than one quarter, all students must maintain 3.0 cumulative grade point averages (as evidenced by checking quarterly transcripts on behalf of the Foundation) in order to continue to receive funding. Students must be enrolled full time during the entire period of the award, and funds awarded must be entirely expended before graduation.

Applications will be accepted for the 2012/2013 granting period between November 1 and 30, 2012. Applications should be delivered to the front desk at MANDE 216 by Monday, December 3, 2012 by NOON to be considered for funding. Awards will be made by the Russell Foundation by the beginning of Winter Quarter and students will be notified immediately thereafter.

Funds for the accepted projects will be placed on deposit with the University of California, San Diego, and will be administered on a reimbursement basis through the Financial Coordinator (Yuka Nakanishi) of the Department of Visual Arts.
2012/2013

Name of Applicant ___________________________ Date __________________

TITLE OF PROJECT ______________________________________________________

PROJECT AREA __________________________________________________________
                                Art History or Criticism/Theory, Media (Film/Video/Photo), Studio, Computing

PROJECT DATE FOR COMPLETION _____________________________________________

LIST ALL CURRENT OR PREVIOUS FUNDING FOR THIS PROJECT, INCLUDING AMOUNT
(U.S. Grant, Travel Grant, Class Project Grant, Grad Research Grant, etc.) if any
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

PROPOSED BUDGET
(You may use additional sheets for this area)

Supplies and Expenses
Itemized Description: Amount $:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

TOTAL REQUEST $ __________________________

COMPLETE PROJECT DESCRIPTION ON NEXT PAGE OR ON ADDITIONAL PAGES.

For Russell Foundation use only:
Eligibility Certified: __________________________ Funds granted to be spent by: ____________
Total units completed: _________________________ GPA at present: _________________________
OVERALL PROJECT DESCRIPTION: Indicate plan of procedure and objective of total project. (Tell about project clearly, provide drawings or other sample of work for the project. Explain in detail what the project seeks to do.) Attach additional pages if necessary. ALL APPLICATIONS MUST BE TYPED. A detailed budget is required to support the description of the project.

Mailing address of applicant: ____________________________________________________________

Telephone number: _________________________________________________________________

Signature of applicant: ______________________________________________________________

Email address: ________________________________________________________________

If this is a group project, list the other members of the group:

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

UNDERGRADUATE APPLICANTS MUST ATTACH A LETTER OF SUPPORT FOR THIS PROJECT FROM A FACULTY MEMBER.

RETURN THE ORIGINAL APPLICATION TO THE VISUAL ARTS DEPARTMENT AT MANDE 216 FRONT DESK BY MONDAY, DECEMBER 3, 2012 BEFORE NOON.